EasyChair instructions for Authors

The submission and review of papers for 4-CIAB will be managed through EasyChair. This system gives the author complete control over your submission. You can upload your abstract and check on the review status of your submission. The submission process consists of three stages, each of them will receive feedback from the members of the Scientific committee acting as reviewers:

- Abstract submission (Deadline ~~20 February 2018~~ 20 March 2018)
- 6-page paper submission (optional) (Deadline ~~20 May 2018~~ 10 June 2018)
- 6-page final paper submission (Deadline 20 July 2018), considering comments/suggestions from reviewers

To submit an abstract (and later optionally a 6-page paper) using EasyChair please follow these steps:

1. Click the button “Submit your paper”.

2. Create an account as an Author, if you do not have one previously created. If you have already an account, go directly to log in.

Go to https://easychair.org/conferences/?conf=4ciab and click “create an account”. You will then be automatically directed to the page shown in Figure 1. Fill in the textbox and click on “Continue”.

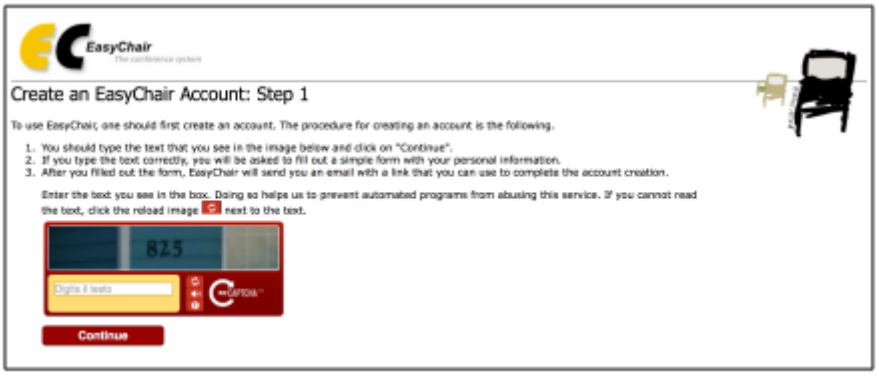


Figure 1.

Then, follow the on-screen instructions and complete the form (as shown in Figure 2), and click on “Continue.”

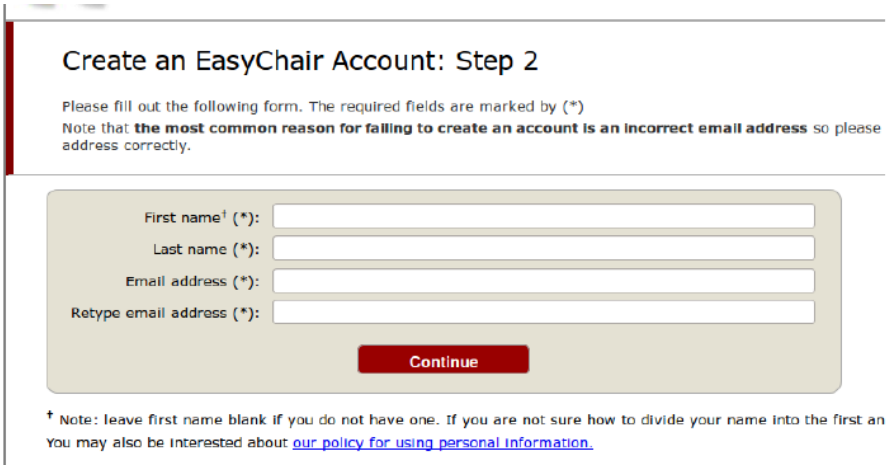
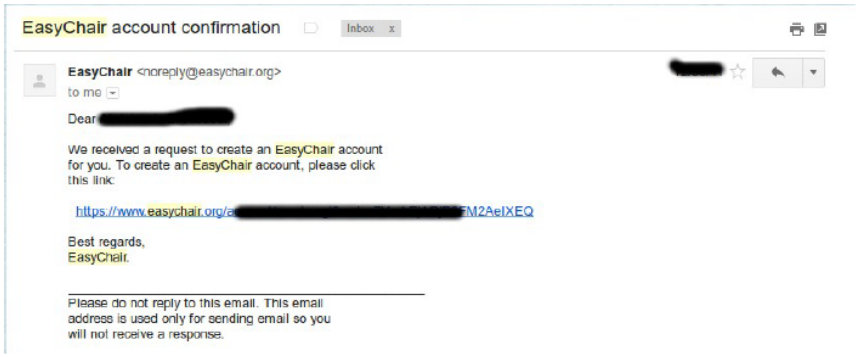
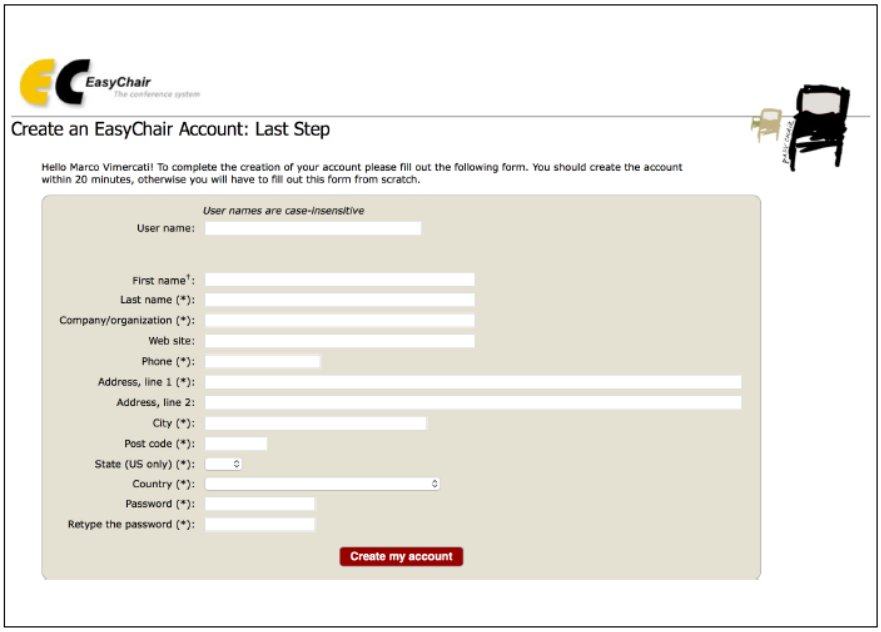


Figure 2.

After registering, you will receive an email similar to the one in next figure. Use the link provided in the email to continue the account registration process.

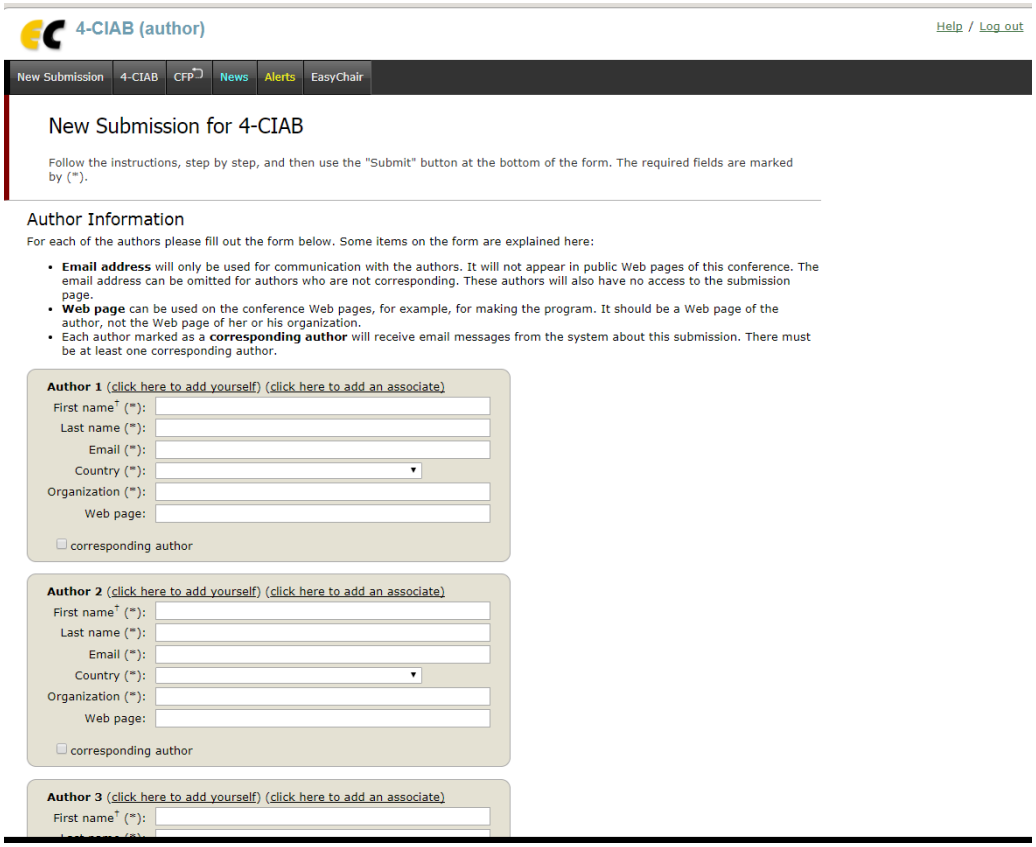


Fill out all of the required information (as shown in next figure), and click the “Create my account” button to finalize the account registration process.

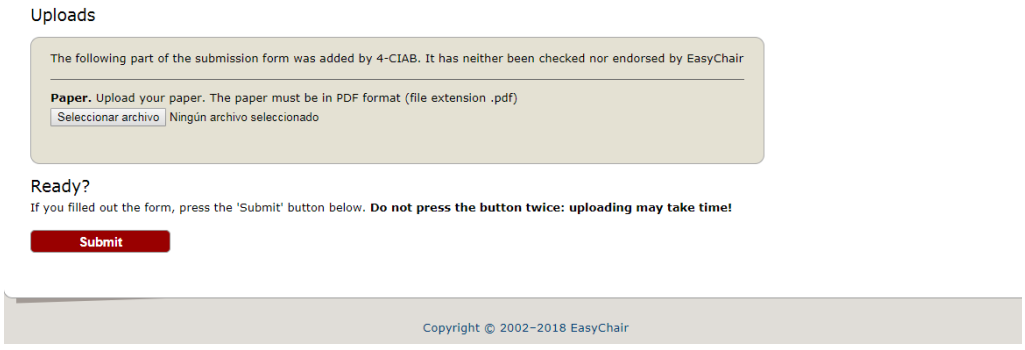


3. Submit an abstract

Log in to EasyChair website for 4CIAB and click on the “New Submission” link located in the top-left corner of the menu bar and fill in the information concerning authors.



Then include the information concerning the abstract and then upload the abstract according to the template of 4CIAB. And press Submit button.



As an author, you can update the abstract or any of the information provided, at any time.

4. To submit the 6-page paper

If you want to submit the 6-page paper, please use the update submission option, once your abstract is accepted and before the deadline for the 6-page paper submission (20 May 2018)